

CSCA Student Issued Device Agreement 2020-2021

Overview Introduction:

Colorado Springs Charter Academy is committed to continuing the education of your student during the E-Learning period. Understanding and adhering to the following guidelines and procedures are necessary for the success of the program.

- A. Terms of Loan
1. The parent/guardian(s) and student must sign this agreement in order for the student to be issued a Chromebook.
 2. Legal title to the property is with CSCA. A student's right of possession and use is limited to and conditioned upon full and complete adherence with this and the CSCA Technology Use Policy (p.26 CSCA Parent/Student Handbook)
 3. Students may be subject to loss of privilege, disciplinary action, legal action and/or financially responsible for the full replacement cost of the device (\$299.00-Chromebook) in the event of intentional damage and/or violation of policies and guidelines as outlined in this agreement as well as the CSCA Technology Use Policy (p.26 CSCA Parent/Student Handbook)
 4. A student's possession of the device terminates no later than the school's designated turn-in day of **5/31/2021**, unless there is a reason for earlier termination determined by the school's administration.

B. Optional Device Coverage Benefit

1. CSCA is offering an optional non-refundable, **one-time repair** benefit (\$30.00Chromebook for each device that is issued).
 - i. This benefit provides coverage for a one-time damage repair in the event that negligence for care of the device has occurred. Should the benefit be used for repairs within the school year, families are encouraged to purchase an additional

repair benefit, as this coverage is applicable for a one-time repair only. School administration will determine negligence on an individual basis.

2. This benefit does not provide coverage for intentional harm to district devices such as **liquid damage, abuse, loss, theft, or vandalism**. For example, throwing the device or using the device as an umbrella would be considered examples of abuse. In the event a device is damaged intentionally, it is the family's financial responsibility to cover the costs of repairs up to but not more than the replacement cost of the device, Chromebook-\$299.
 3. Families do NOT have the option to repair the device themselves.
 4. If a device is damaged, it is the responsibility of the family to notify the school's administration. The administration will work with the family to determine the extent and cause of the damage.
 5. This benefit covers **only the device itself, NOT its accessories** (power cord). Please note only CSCA issued accessories may be used with CSCA owned devices. When there is loss or irreparable damage to the device accessories, the family may be financially responsible to cover the costs of replacement: \$15 power cord (Chromebook only)
 6. Families should determine whether they would like to participate in this benefit prior to the school's distribution of the device as determined by the school's administration.
- C. Reporting Damage, Loss, or Theft
1. In the event of theft, the parent/guardian is required to immediately notify a school administrator and file a police report, which shall be provided to the school's administration. School administration will work with families on a case-by case basis to determine whether the loss is due to negligence.
 2. Willful and deliberate damage or neglect (as determined by CSCA) to the device will cause CSCA to charge the student/parent replacement and repair cost(s) based on fair market value regardless of a family's participation in the device benefit program.

D. Repossession 1. CSCA reserves the right to repossess the device at any time if the student does not fully comply with all terms of this agreement.

E. Appropriation 1. Failure to return the property (device, power cable) in a timely manner and/or the continued use of it for non-school related purposes will be referred to law enforcement.

F. Modification to the Program 1. CSCA reserves the right to modify this initiative or its terms at any time.

G. Parent Expectations 1. In order for students to experience all the success and benefits that this program can offer, CSCA encourages parents to:

- i. Monitor their child's appropriate internet use and adherence to the CSCA Technology Acceptable Use Agreement (p.26 CSCA Parent/Student Handbook) when using their device. Parents should ensure that their child adheres to internet guidelines established at home and at school.
- ii. Ensure that only your student will use this device and this usage is only for school related purposes.

H. Email 1. Email transmissions and transmitted data shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.

I. Internet Access/Filtering 1. As required by the Children's Internet Protection Act, a current filtering solution (blocking and monitoring inappropriate websites) is maintained by the school system for school use on the device.

- i. The school cannot guarantee that access to **all** inappropriate sites will be blocked.
- ii. It is the responsibility of the user to follow guidelines for appropriate use of the

network and the internet. iii. CSCA will not be responsible for any problems suffered while on the network or the internet.

iv. Use of any information obtained through the internet is at the user's own risk.

2. CSCA will not provide internet access for home use.

3. Parents are expected to monitor the content of their child's internet usage at home.

J. Privacy and Safety

1. Students shall have no expectation of privacy when using the school's device including email or computer systems.

2. Recording or videotaping others without permission, or for non-instructional purposes is prohibited. Students shall not use their devices to collect identifying information including, but not limited to, the camera or voice recordings. Using the camera or recording devices in an inappropriate manner can result in criminal charges.

3. Email messages or social media correspondence shall be used only for approved educational purposes. Students must use appropriate language in all messages.

CSCA Student Issued Device Agreement Signature Page

Student's Full Name: _____ Student Grade: _____

Student's Signature: _____

Parent's Full Name: _____

Parent's Signature: _____

Street Address: _____

City: _____ Zip: _____

Phone (Home/Cell): _____ (Work): _____

Parent Email: _____

Device Benefit Options

Please select one option below:

_____ YES, I would like to purchase the optional coverage. Payment is attached to this agreement signature page.

_____ NO, I do not wish to purchase the optional coverage and understand that I may be liable should any damage occur to the device.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____