



Colorado Springs Charter Academy

Regular Board Meeting Minutes | February 13, 2025 | 4:30 PM | Location- CSCA

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content, and character. To accomplish this, we cultivate the individual potential of all our students by providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

CORE VIRTUES – Respect & Responsibility/Self-Control & Discipline/Wonder/Charity/Courage/Love of Country/Faithfulness/Graciousness & Courtesy/Joy

1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board Vice President Jill Gaebler at 4:33 pm.

Roll Call

Board members present: President Sarah Shaffer, Vice President Jill Gaebler, Aster Klien, Andrew Johnson, and Janae Pettigrew.

CSCA staff attending the meeting: HOS Zoe Ann Holmes, Kristopher Hayward, Wes Lancaster, and Minutes Recorder Deb Black

2. Approvals

Approval for the January 9, 2025, board meeting minutes. Motion by Aster Klien to approve, Andrew Johnson second, unanimously approved.

3. Regular Session & Presentations and Reports

HOS Report – Zoe Ann Holmes

- Current enrollment: 293 students.
- A student is trying to enroll but is waiting on records.
- Information night is scheduled for January; Jorge and Lisa attended.
- Work on the electrical box is ongoing.
- Early snow dismissal occurred in January.

- We are interviewing for Middle School English Language Arts Teacher and Educational Assistant positions.
- Lisa and Zoe Ann will be attending the Colorado League of Charter Schools event.
- The core virtue emphasized this month is love of country.
- NWEA results have been received.
- Girls' basketball is taking place this year.
- Clubs and field trips are planned.
- A budget meeting for the 2025-2026 school year will be held to discuss the new budget.
- The grant submission for the Done for Best project has been completed.
- Matchwits will be coming to CSCA.

The Best Grant Report - Michelle Fisher

Electrical Replacement Planning Overview:

- Engineering for the electrical replacement will begin in March, to install equipment around November.
- We will confirm costs in November before proceeding with the project.
- We will need to compete with contractor teams once the Best Grant is awarded. The initial team will handle the electrical project before involving the contractors selected through the Best Grant process.

Timeline for Financial Outlay:

- The initial electrical work will cost around \$30,000 to be paid in November. Drawings will be provided after the price is confirmed, but we won't see most of the larger bills until October and November.
- An RFP will be created to solicit bids for the electrical work, and we will invite teams to participate. Michelle and Jill will discuss the RFP process.
- We hope to interview the teams in April, and the committee will present the results to the board.

SAC Report – Aster Klien

- The NWEA achievement scores for 7th grade showed the most improvement.
- A new math curriculum is being introduced, and new teachers will undergo a year-long process to learn how to effectively implement the curriculum and manage their classrooms.
- Space Day is scheduled for March 7th.
- STEM Night will take place on January 4th, and Game Night is set for February 21st.
- For Space Day, there are plans to provide buses for students, but the details regarding busing on March 7th are still uncertain. A total of 57 students will be participating.

Staff Report – Zoe Ann Holmes

- Spelling bee: 6th through 8th grades; Trey from 8th grade won.
- Dinosaur museum for 5th grade.
- Skate City: all 4th, 5th, and 6th grade teachers are doing great.
- 6th graders are invited to Star Base in March.

PTO Report – Zoe Ann Holmes

- Basket fundraiser in February/March.
- Merit pay: Clarification is needed regarding teacher bonuses versus electrical bonuses. Should they discuss merit pay? If the best grant is not awarded, then merit pay may be eliminated.

4. Other Business

Merit Pay: There is some misunderstanding regarding teacher bonuses compared to those for electrical staff. Should there be a discussion about merit pay? If not, the best grants will be affected, and merit pay could be eliminated. We should also provide new board members with a notebook for reference during this discussion.

2025-2026 Calendar: The lead team of teachers has made a couple of recommendations for the upcoming calendar, proposing a start date of August 12th. The calendar includes 180 school days, and scheduled workdays have been well-received. Vote to approve 2025-2026 calendar: Motion by Andrew Johnson to approve, Sarah Shaffer second, so moved.

Vote to approve Andrew Johnson as Board Treasurer: Motion by Jill Gaebler to approve, Aster Klien Second, all members approved Andrew Johnson as the new treasurer.

Policy Review: Discussion regarding the recommendation of consolidating the CSCA Building Corporation Board with the CSCA Board. They would oversee the bonds for the building and meet once a year. Vote to consolidate boards: Motion by Jill Gaebler, Aster second, so moved.

Parents Survey: Discussion regarding the three additional questions that Jorge Zapata included in this year's parent survey, which was sent out today. Allison, our new marketing consultant, is planning to conduct a survey as well. As a result, parents will need to complete two surveys this year. The Board will review the marketing survey and decide whether to distribute it, while also examining the results of the parent survey during the board retreat on March 6th.

Board Retreat Agenda/Location: Discussion about having the retreat at Loyal Coffee. The Board will be talking about policies. The agenda will need to be posted.

5. Adjourn

* Motion to adjourn at 5:356 pm by Janae P, Andrew second, unanimously approved.

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