



## Colorado Springs Charter Academy

Regular Board Meeting Minutes | October 19 , 2023 | @6:30pm | Location- CSCA Computer Lab

**Vision:** We kindle enthusiasm to craft bold and effective citizen-scholars

**Mission:** Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

**EPIC** - Excellence/Positivity/Integrity with Respect/Citizenship

### 1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Bobby Adams, Board Chair at 6:32 pm

#### Roll Call

Board members present were: Board Chair Bobby Adams, Vice President Jill Gaebler, Treasurer Jennifer Smith (joined online), Secretary Sarah Shaffer, Kristopher Hayward, Aster Klein

CSCA staff attending the meeting: HOS Zoe Ann Holmes, Shannon Larson, Kristen Ross,

### 2. Public Comment

Board President, Bobby Adams requested any public comment.

Shannon Larson spoke regarding the need for more aids in classrooms, particularly for the younger grades.

### 3. Approval of Agenda and Prior Meeting Minutes

Jill Gaebler made a motion to approve the minutes from the board meeting of September 21, 2023. Jen Smith seconded the motion. Motion passed unanimously.

## 5. Presentations and Reports

- A. PTO Report – \$3512.80 profit from Fall Carnival. To be used for holiday shop so all kids can participate. Butterbraids fundraising starting up. Veteran’s day cards being planned for November. Exploring new fundraising options – bigger events.
- B. HOS Report – Zoe Ann Holmes - Went over current enrollment. Effct created interview videos for future advertising. Boiler work upgrading has begun. All fire-drills etc are up to date. Updated staff hiring and needs. Kindergarten readiness taking place – required within 60 days. Gave a breakdown of ELL, IEP, 504 etc numbers. Several staff will be attending a local special ed conference in January.
- C. Abacus Financial Report – Joe Carlson and Jen Smith – Updated on the accuracy of P&L statements. Much greater than last month as he continues to clean up and reconcile various aspects. Addressed the things identified as material weaknesses in the audit report.
- D. Audit Report – Hoelt and Gerring – Tom Sistare gave an overview of the audit findings and areas identified for improvement. Overall, it was good to see improvements over the last two years.
- E. SAC Report – Game night will be November 10, Space Night being discussed for December 1<sup>st</sup>, UIP has been submitted, and by-laws updated. April 8<sup>th</sup> might be a total eclipse day.
- F. Staff Report – Kristen Ross - Haunted House went well, student counsel worked hard and got a lot of volunteers, SC starting to plan winter dance, December 8<sup>th</sup> is potential date, Tomorrow is a Skate City reward trip for Middle School. EPIC assembly happening tomorrow and Parent Teacher conferences 25<sup>th</sup> and 26<sup>th</sup>.

## 5. Board Action Items

- A. Hoodie Dress Code – There was discussion regarding inconsistencies between middle school and elementary school. Agreed there will be future discussion of Spirit Wear that aligns with dress code for indoors but any changes to dress code will happen for the following school year.

Jill Gaebler made a motion to keep the uniform policy the same for this year, and make hoodies outerwear for all grades. Jen Smith seconded. Motion passed unanimously.

- B. Budget – Staff Bonus – Discussion regarding the funding we needed for this ensued. The Federal Government has paused applications. Still on the table with increases in ppf. This issue will be wrapped into the November Budget talks.

- C. Kitchen Rental – Jill spoke with El Paso County health regarding our kitchen becoming a Commissary Kitchen. Vendors have contracts with El Paso County Health and would list us as their commissary kitchen. Facility rental agreement could be updated to include. And we could make our own rules regarding background checks etc.

Question: Would there be any conflict with D11?

Jill given the go-ahead to continue exploring more.

#### D. Election of Board Positions

President – Bobby Adams said he would be willing to continue. Jill Gaebler nominated Sarah Shaffer. Bobby Adams seconded the nomination. Sarah Shaffer was unanimously approved.

Vice-President – Jill Gaebler unanimously approved to continue in this role.

Treasurer – Jen Smith unanimously approved to continue in this role.

Secretary – Bobby Adams was nominated and received unanimous approval.

#### **6. Board Action Items: Consent Agenda**

No consent agenda items

#### **7. Executive Session**

No executive session called.

#### **8. Other Business**

#### **9. Future Meeting Topics**

Budget Amendments – Work Session before next month's meeting. To include looking at funding for teacher bonuses.

Possible Trade in for uniform approved? – discuss during work session

#### **10. Adjourn**

Jill Gaebler moved to adjourn, Kris Hayward seconded, motion passed unanimously \_8:08

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