



Colorado Springs Charter Academy

Regular Board Meeting Minutes | March 16, 2023 | @6:30pm | Location- CSCA Computer Lab

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

EPIC - Excellence/Positivity/Integrity with Respect/Citizenship

1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board Chair Bobby Adams at 6:30pm

Roll Call

Board members present were Board Chair Bobby Adams, Vice President Jill Gaebler, Treasurer Jennifer Smith, and Secretary Sarah Shaffer

CSCA staff attending the meeting: HOS Zoe Ann Holmes, IT Manager Kevin Dolley, Kelly Miller, Chrissy Rausch, Shannon Larson, Wes Lancaster, Leslie Lancaster

Guest in attendance: John Brendza from CSI,

2. Approval of Agenda and Prior Meeting Minutes

Jill Gaebler made a motion to approve the minutes from the special board meeting of February 11, 2023. Sarah Shaffer seconded the motion. Motion passed unanimously.

Jill Gaebler made a motion to approve the January board meeting minutes. Jennifer Smith seconded the motion. Motion passed unanimously.

3. Public Comment

Board Chair Bobby Adams requested any public comment. No public comments.

4. Presentations and Reports

A. Financial Committee Report:

Sarah, from Abacus, gave an overview of financials. The school is set to end the year with a profit thanks to cost-saving measures by Zoe Ann. Board will receive P&L statements monthly. Abacus continues to go through all details with a fine tooth comb so the school is ready for an audit.

B. SAC Report: Chrissy Rausch , Chair of SAC –

By-laws are complete. They are working to increase parent involvement with STEM nights upcoming revolving around space. UIP data has been collected to set goals and they are looking into increasing parent nights with fun themes. Looking for parent feedback on what would best serve families for engagement.

C. Behavior Management Plan – First Draft presented by Kelly Miller

Inter-mixing new plan with what is in the handbook currently. Drafts were distributed to board members. Conversations will be ongoing until final draft is approved by the board.

D. Facilities Report: Wes Lancaster

Wes gave an update with a list of summer projects with cost estimates and proposals from potential vendors. Larger list of later projects also provided. Board discussed possible grant money to cover some of the larger projects.

E. School and PTO updates:

School Update: Zoe Ann Holmes –

Enrollment for next school year ongoing. Open House this Saturday 1-5 pm for prospective families.

Safety/Security - clean report from Fire Department. Rental House has passed inspection for work within the last year. Staff member identified to rent the open house.

Safety drills on target – fire and lockdown. Emergency processes have been tested and are being evaluated to continue strengthening.

Science fair was a great success. Essay winner is an 8th grader. They were celebrated at The Pinery on the Hill.

CMAS testing training took place for staff last Friday. Testing is early April.

3 Teachers accepted into mentoring training paid for by a grant through CSI to learn how to mentor other teachers.

League of Charter Schools Conference took place at the end of February. Attended by Zoe Ann Holmes and board member Sarah Shaffer. Very beneficial. The school is putting lots of things learned into action already.

Kinder – field trip to space center.

6th and 7th graders wrote and performed skits for the assemblies about Mercy the core virtue for the month.

COSILoveYou accepted CSCA to send volunteers to help on April 29th on building improvements. The idea is to cultivate an ongoing relationship with them.

Athletic Funding fundraiser still going on for uniforms.

School Social worker – gap filled.

Track has started. Land Sharks starting up for Spring.

Volunteer needed in lunch from 11:30-1:30.

PTO Update:

Amber Davis sent in report with financial updates.

Team Lead Update: Chrissy Rausch – 1st MS Field Trip in three years to WW2 museum. CMAS scheduling under way. Current School projects: solar systems, covered wagons, and science fairs,

5. Board Action Items

A. Public Statement by board president Bobby Adams

1. 4 or 5 day school week 2023-2024 – not happening for next year.
2. Board member removal, appointment, and future – Board chair made general announcement summarizing the events and what happens moving forward.

B. Rental Property: regarding facilities rental.

Jill Gaebler made a motion to table this item until the next regular board meeting. Sarah seconded the motion. Motion Passed unanimously.

C. Strategic plan/progress - Update on the strategic planning

D. Adding Board President to the bank account as a signer.

Only current signer is Zoe Ann Halmes. She cannot legally sign her own reimbursement checks. Second signer needed.

Sarah Shaffer made a motion to add Bobby Adams as a signer to the bank account. Jennifer Smith seconded. Motion passed unanimously.

6. Board Action Items: Consent Agenda

No consent agenda items

7. Executive Session

No executive session held.

8. Other Business

No additional business

9. Future Meeting Topics

Vote on next year's school calendar before end of March – to be discussed at the next working session on March 21st.

10. Adjourn

Sarah Shaffer made a motion to adjourn the meeting. Jill Gaebler seconded. Motion passed unanimously at 7:33 pm

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