



Colorado Springs Charter Academy

Regular Board Meeting Minutes | April 20, 2023 | @6:30pm | Location- CSCA Computer Lab

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

EPIC - Excellence/Positivity/Integrity with Respect/Citizenship

1. Meeting Called to Order

A regular monthly meeting of the Colorado Springs Charter Academy board of directors was called to order by Board Chair Bobby Adams at 6:35pm

Roll Call

Board members present were Board Chair Bobby Adams, Vice President Jill Gaebler, Treasurer Jennifer Smith, and Secretary Sarah Shaffer, Christopher Hayward

CSCA staff attending the meeting: HOS Zoe Ann Holmes, Shannon Larson

Guest in attendance: John Brendza from CSI, Sarah and Scotty from Abacas Financial

2. Approval of Agenda and Prior Meeting Minutes

Bobby Adams made a motion to approve the minutes from the board meeting of March 16, 2023. Jen Smith seconded the motion. Motion passed unanimously.

Sarah Shaffer made a motion to amend the agenda to appoint a new board member Jill Gaebler seconded the motion. Unanimously approved

Bobby Adams made a motion to add Christopher Hayward to the board of CSCA to serve until the end of the term of the previous board member who held this position which is October 2023. Jill Gaebler seconded the motion. Motion passed unanimously.

3. Public Comment

Board Chair Bobby Adams requested any public comment. No public comments.

4. Presentations and Reports

A. Financial Committee Report:

Abacus: Scotty and Sarah gave an overview of the current financial trends to help the board understand where the school is financially, where it's headed, and how decisions that are being made in the next two months will affect those numbers. Also discussed revisiting contracts for services to cut costs.

B. SAC Report:

No official report tonight but there is a school event tomorrow night - family game night

C. School and PTO updates:

School Update: Zoe Ann Holmes – Gave updates re: successful class fieldtrips and projects, CMAS testing, some vandalism that occurred, motorbikes riding on school property late at night, staffing gains and losses, and athletic team updates.

PTO Update: No update tonight

D. Lead Teacher Report – Shannon Larson –

Lots of fun field trips have been taking place. Generous donations made a pricier field trip possible for middle school to go to WW2 museum. Book buddies are thriving and creating community within the school. Student council announcements have been popular with the younger students. Book club, Art Club, Yearbook Club and various sports have been possible thanks to lots of dedicated, passionate teachers.

5. Board Action Items

A. Policy – Rental Property –

Jill Gaebler went over changes made to the residential rental properties. The Primary concern was ensuring all adults 18 or over who live in the home have a background check – both criminal and credit before moving in. Sarah Shaffer made a motion to adopt the new Residential rental home policy as discussed tonight. Jen Smith seconded. Motion passed unanimously.

B. Strategic Planning Progress:

The Board gave an update on Strategic Planning and shared that we are already on our way to achieving the goals that have been laid out. We will finish the SP and vote to approve it by the June board meeting.

C. 2023/2024 School Calendar:

Discussion of two calendar options took place. One included 3 snow days and one included more days off within the calendar but eliminated snow days. It was determined that we do not have the technology in place to rely on e-learning days. More discussion ensued. A few typos and date errors were corrected. Sarah Shaffer made a motion to adopt the school calendar 'A' (including 3 snow days) for 2023-2024 school year. Jill Gaebler seconded the motion. Motion passed unanimously.

D. Parent/Student Handbook –

The CSCA board is adding a Civility Clause to the Parent/Student Handbook beginning with the 2023-2024 school year. The draft will be made available publicly for parent feedback before being formally adopted into next year's handbook.

E. Maintenance and Renovation Pro-bono work

Tracy Griggs, who has worked with Jill Gaebler on affordable housing projects in the city, will rewrite the MOU he put together for the school to update dates and reflect his availability. He is generously offering pro-bono work for some of the projects on the rental properties and around the school. He is also willing to use his contacts with various companies in town to help us get discounted rates/cost on upgrades the school is looking at making to the building.

6. Board Action Items: Consent Agenda

No consent agenda items

7. Executive Session

No executive session.

8. Other Business

It was brought to the board's attention that the next regularly scheduled board meeting is on the same night as 8th grade Continuation Celebration. The date for the May meeting was therefore changed to May 11th.

9. Future Meeting Topics

Uniform policy

BEST grant

10. Adjourn

Jill Gaebler made a motion to adjourn the meeting. Sarah Shaffer seconded. Motion passed unanimously at 8:13 pm

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