



Colorado Springs Charter Academy

Board Meeting Minutes | April 14, 2022 | 6:30pm Computer lab CSCA

Vision: We kindle enthusiasm to craft bold and effective citizen-scholars

Mission: Colorado Springs Charter Academy is love for community expressed in action. We are entrusted with dear purchase, to bind our students' days of innocence and joy with structure, content and character. To accomplish this, we cultivate the individual potential of all our students by: providing academically rigorous, proven, content-rich educational programs; developing incisive analytical skills and well-stocked minds; fostering self-advocacy, passion, citizenship, and exemplary character; holding individualized high expectations; involving and welcoming parents and community members.

EPIC - Excellence/Positivity/Integrity with Respect/Citizenship

Preliminaries

Call to order @ 6:32pm – McCrea Andersen

Roll Call – McCrea Andersen, Najah Lamborn, Summer Groubert

Guests: Zoe Ann Holmes, Amanda Karger, Laura Easley, Kevin Dolley, Tom Pesavento, Mike , Anna Mitchell, Shannon Larson, Jenn Smith, Kristie Khem, Jeremy Goodall,

Reading of School Vision & Mission – McCrea Andersen

Public Comments (2 minutes for each person) – Jeremy Goodall – these meetings are important glad people are attending, asked that guests keep the children and mission of the school in mind, Charlie Bobbitt – board member candidate and wants to encourage participation and involvement on the CSCA School Board

Approval of Minutes 3.17.22 – motion to approve the March 17th board meeting minutes with no changes, seconded and approved

Reports

- ❖ Head of School: Zoe Ann Holmes
 - Enrollment 383 students currently
 - Motion made to receive an audit of monthly enrollment fluctuations during the 2021 – 2022 school year – motion seconded, yes vote – 4, no vote - 0
 - Marketing efforts are on-going
 - Applications for the 2022 – 2023 school year continue to come in
 - Placement testing planning is underway
 - Regional Fire Inspection to occur in the near future
 - Open classroom doors is one of the focus items
 - CMAS Testing is ongoing – 3rd grade through 8th grade participates
 - May 2nd – 13th will be the end of year DIBBLES and NWEA testing
 - Reading Curriculum Committee – CKLA curriculum will be implemented next year

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- EPIC Assembly went well in April
- 3rd Quarter Awards Assembly have been completed and parents were invited to attend in person
- Interviews are on-going for open positions
 - Mrs. Warren may shift to part time
 - Sr. Switzer leaving due to a change in career
 - Ms. McNanny resigned recently
- Spring Landsharks started this week
- Identification of facility needs is ongoing and being addressed
- School Accountability Committee meeting will be scheduled in the future
- Volunteer opportunities reviewed
- ❖ PTO Report: Najah Lamborn
 - Luncheons have been going well
 - Staff Lunch auction profit was \$300
 - April 15th staff lunch
 - Nici's Dinner is next week, and is the duration of the week – 50% of profit is returned to the school
 - May 13th will be Field Day the school picnic
- ❖ Teacher Report: Kristen Ross
 - CMAS wrapped up for 7th and 8th grade this week
 - Earth Day activities being planned
 - Middle School was painted over Spring Break – looks great, thank you
- ❖ Financial Report: Amanda Karger with Paragon Services
 - Assisting CSCA with financial compliance as required at the Charter School Institute and State requirements
 - Discussion and review of Q3 report and comparative Income Statement for FY 2021 - 2022
 - Discussion amended budget and state regulations – Amanda will share the regulations and potential violations with board members
 - Discussion of reinstatement of standing Finance Committee meetings – Amanda to be included to assist as needed
 - Update regarding legal representation by Bill Bethke
- ❖ Facility Report: Najah Lamborn
 - Rental home repairs completed - \$14, 476 in repairs completed
 - Committee meeting update
 - CDE projects – shingled roof repair/replacement to start June 7th expected to last 2 – 3 weeks

Board Action Items

- ❖ Interviews and introductions from potential new board members, approximately 5-7 minutes for each candidate. Written vote held to fill current three vacancies for the board of directors.
 - Elected Board Members – Anna Mitchell and Gary Laxon
 - Tie vote between Jenn Smith and Jeremy Goodall – tie breaker vote to be held in near future

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- ❖ Decide on date for the board retreat next month
 - Saturday, May 14th

- ❖ Discussion regarding CDE report from facilities and major projects (water drainage, A/C, and roof). Vote may be take regarding at a restricted account for CDE projects
 - Discussion of Middle School foundation project needs
 - Motion to approve spend of \$7,450 for structural exploratory work for Middle School, motion seconded - no vote - 1, yes vote – 2, abstention – 1

- ❖ Vote to approve amended budget as presented by Amanda in the financial report. – no vote taken, additional information requested

- ❖ Vote to remove Summer Groubert, Treasurer for the CSCA board, from being a signer on the school’s Vectra bank account – motion made, motion seconded – yes vote - 4, no vote - 0

- ❖ Vote to add Zoe Ann Holmes, Head of School for CSCA, to become a signer on the school’s Vectra bank account – motion made, motion seconded – yes vote - 4, no vote - 0

- ❖ ADDED AGENDA ITEM – Vote to add Zoe Ann Holmes, Head of School for CSCA, and Breck Merkle, CSCA Board President to become a signers on the CSCA Colorado Trust Account and to add Laura Easley CSCA Finance Admin, as a read only access on the CSCA Colorado Trust Account – motion made, motion seconded – yes vote - 4, no vote - 0

- ❖ ADDED AGENDA ITEM – Vote to remove Jacob Murphy, Kristen Lange, Jacob Chumash and Cindy Callan from the CSCA Colorado Trust Account – motion made, motion seconded – yes vote – 4, no vote – 0

- ❖ Motion to complete an annual review of signers attached to financial accounts at the CSCA Annual Board Retreat

Meeting Close / Adjourn

Meeting adjourned at 8:56pm

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